



# THE ADVISOR PACKET

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Dear NGC Team Advisor,

Thank you for your support of your school's New Global Citizens (NGC) Team!

New Global Citizens is a legally registered nonprofit whose mission is to educate, equip and mobilize young people to help solve the greatest challenges faced by communities around the world through partnerships with grassroots organizations that are finding local solutions to local problems. The NGC team at your school is part of a growing movement of young people who play a role in creating a more just, equitable and sustainable world.

The New Global Citizens program offers over 40 grassroots Global Projects in more than 20 countries—projects such as HIV/AIDS education in South Africa, gang violence prevention in Brazil and support for homeless children and families in Los Angeles. Over the course of an academic year, student-led teams focus on mobilizing support for their chosen Global Project. Through our resource materials and online trainings, NGC trains and supports these young leaders as they educate their community about the challenges faced by their project, advocate on behalf of the pressing global issue and raise the resources necessary to effect change.

Within this NGC Advisor Packet you'll find a brief overview of the program and further explanation of the advisor role. Please feel free to contact me with questions or concerns you may have—or simply to highlight the awesome work your NGC students are doing. Furthermore, you should be receiving the NGC E-Newsletter. If you are not, it's because your school email address has a block on receiving external emails. If you would like to stay current on NGC resources and team progress, please contact me to provide an alternate email address. Once again I'd like to thank you for supporting the students at your high school as they contribute to a movement of young people across the country impacting the world's biggest challenges.

Best,

Jennifer Vollmann  
NGC Director of Programs

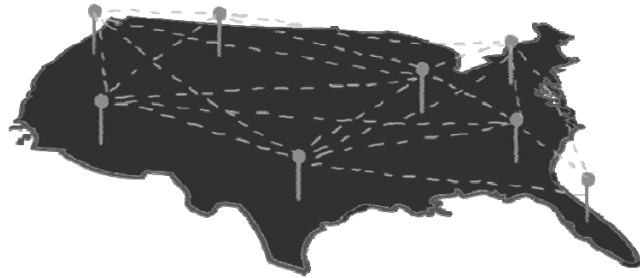
## JOIN THE MOVEMENT

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## NGC's Program and Team Support

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NGC works to help young people start teams on campuses and in their local communities, educates them about the greatest challenges faced by communities around the world, and gives them the tools to **take action for global change** in the form of online trainings, resource materials and a network of Global Partners and fellow teams.



Additionally, while our main office is located in Arizona, we provide full time staff support to our teams regardless of where they are located. In order to ensure team success, NGC created the role of a point person, someone that can field team questions, help work through event planning ideas and challenges and send additional resources. That point person is the NGC Team Mentor. Mentors will have monthly meetings with each of their NGC teams both in-person and over the web. Mentors start in September and your team's Mentor will be in contact to arrange a visit.

Mentors are supported by a team of program staff led by Jennifer Vollmann. As the Director of Programs, Jennifer serves as the main contact for all things related to our student teams. Never hesitate to contact her via email, [jennifer@newglobalcitizens.org](mailto:jennifer@newglobalcitizens.org), or telephone 480.921.2602 ext. 23.

## Team Advisor Role

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The New Global Citizens experience is student-led and student-driven meaning teams are responsible for organizing all of their NGC activities. That being said, NGC requires each team have an on-site advisor – typically a campus faculty member or other supportive adult – to offer assistance in many ways.

The NGC Advisor is a valued team supporter, serving as a liaison with school administration as well as providing a familiar source of encouragement and additional advice to their NGC team. Ideally, Advisors promote students utilize NGC's resources.



**Below are a number of key points to further understand the Team Advisor Role:**

- **Advisors let students *drive the process*** – Throughout the school year team members set goals focused on fundraising, advocacy and community education in support of their chosen NGC Global Project. Setting and reaching goals is entirely the responsibility of the students. NGC, in turn, provides many support resources to enable students to succeed, from a team's very own NGC Mentor to resources like the Team Box and our online tools located on our website.
- **Advisors should absolutely offer support if a team is struggling** – Advisors often give suggestions on how to improve meetings, events, etc. A huge part of stepping in is to remind students of the larger picture and help them brainstorm methods of overcoming challenges, getting back on track, or dividing up tasks.
- **Advisors should review student pamphlets, press releases, and other materials** – Because the Advisor role is to act as a liaison with school administration, they often look over any written materials team's creates in order to ensure they fit the school's standards. At the same time, students should understand that every aspect of their NGC Team involvement develops important leadership skills, which is why it's so important that students do all the hard work to reach their goals and not depend on advisors to develop or print these materials.
- **Advisors should encourage teams to use all of NGC's resources and submit important team updates** – Throughout the year NGC will mail Challenge packages to educate teams on solutions and set-backs to some of the world's greatest challenges. These packages will be mailed to the school address. We encourage you to help support Advisors often offer suggestions and point students to potential resources.
- **Advisors often support teams in submitting funds to the Global Project** – Most campus clubs ask the faculty club sponsors to be involved in overseeing the transferring of funds students raise for a community service project. In addition to your schools policies and procedures NGC has a basic set of steps when submitting funds. Attached is the NGC Donor Form that explains the basic process. A Donor Form should be completed when a team is ready to send any funds raised on to their chosen Global Project. In early spring, we'll provide teams with an additional step-by-step process of submitting funds. Your support in ensuring teams are active and responsible in handling funds is highly appreciated.

Feel free to call on New Global Citizens any time when your team has questions regarding the Team Advisor role.

# New Global Citizens Donor Form



Date: \_\_\_\_\_

School Name & City, State: \_\_\_\_\_

Team's Global Project: (example - House of Hope, Uganda)  
\_\_\_\_\_

Donation Amount: \_\_\_\_\_

Please check one (Do not send cash):  
 CHECK  
 MONEY ORDER

(Make all checks payable to NEW GLOBAL CITIZENS and send via certified mail)

Send funds to: New Global Citizens  
1430 W. Broadway Rd., Suite 208  
Tempe, AZ 85282

## Donor Information:

Name:

Address:

Email:

*I understand that New Global Citizens will send 100% of this donation to the above named NGC Team's Global Project.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## F.A.Q.s

### What do I do if my NGC team has a school account?

Request a check from your school made out to New Global Citizens. Fill out the Donor Form and indicate your School Name as the Donor. Make sure the check and the Donor Form are sent together to New Global Citizens before the semester ends, else funds will not get transferred to your Global Project on time.

### What do I do if my NGC team does not have a school account?

Make sure that anyone that has given your team cash funds in support of your project fills out the donor information form to send with each check. All donors must make checks out to New Global Citizens. Checks will expire if they are not deposited within 90 days after the check is issued. So, do not hold onto checks. Instead send them to NGC right away.

### When are project funds due to NGC?

The deadline is the first week of June—But really, it's best to send in your funds early.

Contact [jennifer@newglobalcitizens.org](mailto:jennifer@newglobalcitizens.org) if you have any questions—Thank you!!!





**New Global Citizens partners with organizations that offer opportunities to extend the NGC experience beyond both high school and your immediate community.**

**Below are a number of NGC Partner opportunities for your students to travel, volunteer and live in a developing country:**

## **AMIGOS de Las Americas [www.amigoslink.org](http://www.amigoslink.org)**

Offers travel and volunteer opportunities throughout Latin America. Collaborating with local organizations and community members, volunteers help identify local resources and then implement improvement projects in schools, health clinics, and neighborhoods.

## **Global Leadership Adventures [www.experiencegla.com](http://www.experiencegla.com)**

This summer, travel with Global Leadership Adventures (GLA) to Africa, Asia or Latin America and learn first hand about issues facing local communities. All programs have 3 components: 1) Community Service, 2) Learning about global issues, and 3) Exploration of a country. Besides volunteering with grassroots organizations, students learn first hand about issues such as human rights, poverty alleviation and public health. GLA would like to highlight two country destinations where New Global Citizens also has Global Projects: Tanzania and India. This is an opportunity to experience the everyday strengths and challenges of communities in these countries.

## **Global Glimpse [www.globalglimpse.org](http://www.globalglimpse.org)**

This three-week summer program takes high school juniors and their teachers to Nicaragua to immerse them in global education. *(Program now offered to students throughout the U.S.)*

## **Thinking Beyond Borders [www.thinkingbeyondborders.org](http://www.thinkingbeyondborders.org)**

This amazing Gap Year program works to educate graduated high school seniors about the economic, political and cultural realities of our world while empowering them with tools to create proactive social change. The 35-week experience consists of an orientation followed by one month in each of five Core Countries. Students work with local organizations to gain a deep understanding of the problems facing developing communities and the efforts made to address them. Finally, students return to the US for six weeks that include meeting representatives from the UN, World Bank, IMF and other institutions.

**All these opportunities have open enrollment for their programs and many offer scholarships particularly for New Global Citizens' students. Let us know if any of your students are interested in applying this year or next and we will connect you directly to the leaders of these programs. And for more opportunities please check out our website [www.newglobalcitizens.org](http://www.newglobalcitizens.org).**